

Planning Board Meeting June 21, 2021 Minutes

Attendees: Chairman Brian W. Murray, Members: Daniel Kowalik, Mary Jane Shonn, Gregg Brown, Todd Glassman, Alison Koopman, Code Enforcement Officer Mike Borth, Back-up Code Enforcement Officer Joseph Kowalik and Village Attorney Andrew Borden.

Work Session: Discussion of the Draft Tree Policy and Mike Borth's vacant land on Buell Street.

Regular Planning Board Meeting was called to order at 6:00 pm by Chairman Murray.

Pledge to the Flag: Led by Brian Murray

Chairman Murray welcomed everyone to the meeting and proceeded with the Agenda.

Approval of the April 19, 2021 Planning Board minutes with the date amendment suggested by Mary Jane Shonn:

Motion by Dan Kowalik 2nd by Mary Jane Shonn – Approved.

Approval of the final draft of the Tree Policy and to forward on to the Village Board for their review and approval: Motion by Gregg Brown 2nd by Daniel Kowalik – Approved.

Mike Borth with his Engineer Mike Metzger came before the Planning Board with the updated site plan for the proposed subdivision on Buell Street which included the new grading and drainage plan. Mr. Borth decided to go with 4 lots which would be considered a Minor Subdivision with 3 driveways on Buell Street and one side load driveway on Westgate Avenue. Joseph Kowalik was present as the back-up Code Enforcement Officer as Mr. Borth would be conflicted as he owns the Buell Street property. Mr. Kowalik had several questions, but Chairman Murray answered that this site plan is only the Preliminary Platt, and his questions would be answered with the packet Mr. Metzger would be providing at the next Planning Board meeting. After a short discussion the Planning Board agreed to accept the Preliminary Platt for a minor four-lot subdivision on the vacant land on the corner of Buell Street and Westgate Avenue owned by Michael Borth: Motion by Gregg Brown 2nd Todd Glassman – Approved.

Chairman Murray mentioned the Webinar scheduled for June 23, 2021 at 7:00 pm on Regulating Short-Term Rentals, a topic discussed in the recent past regarding the Airbnb that was located on Hart Street. The Planning Board would like to incorporate regulations in the Village Code for Short Term Rentals.

Being no further business to come before the Board, the Meeting adjourned at 6:37 PM Motion by Daniel Kowalik 2nd by Todd Glasman - Approved

Next meeting: Tentatively July 19, 2021 starting at 5:30 pm.

Proposed Agenda

Item # 1:	Board Appearances	Mike Borth
Item # 2:	Permitting Process checklist/flowchart	Dan Kowalik & Mike Borth
Item # 3:	Senior Housing	
Item # 4:	Short-term Rentals – Regulations	

Respectfully submitted,

Brian W. Murray
Planning Board Chairman